



ChEESE

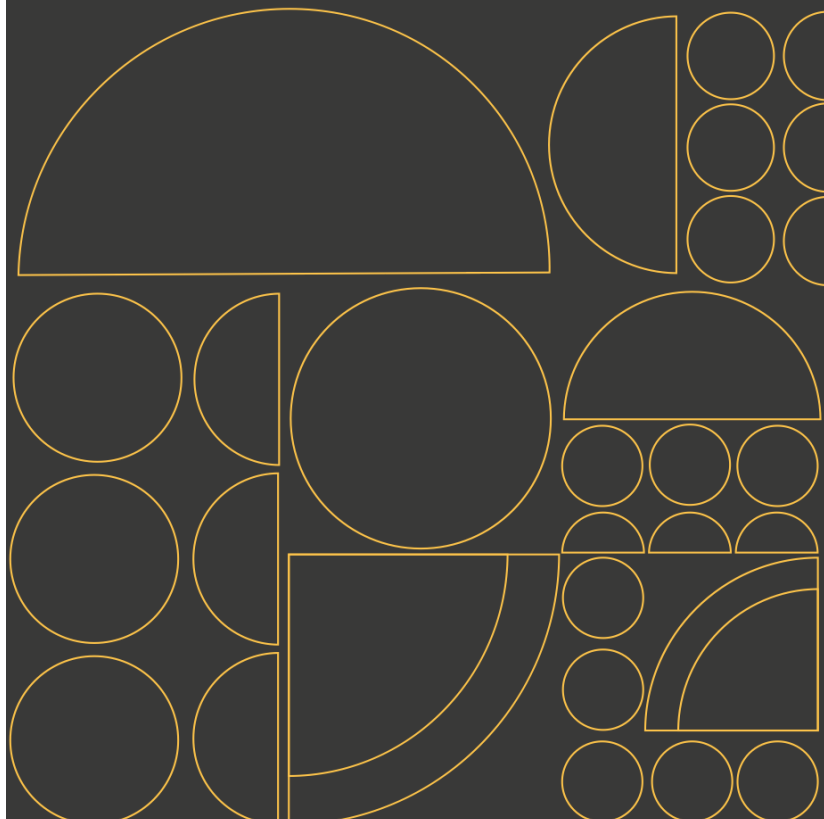
Budget and Financial Management

Project kick-off meeting Barcelona,
19-20 January 2023

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Geociencias Barcelona - CSIC



Project funded by EuroHPC under the grant agreement No 101093038.



General Budget & Cost categories

Forms of funding	Estimated eligible ¹ costs (per budget category)									Total costs	Estimated EU contribution ²			
	Direct costs							Indirect costs	EU contribution to eligible costs			Maximum grant amount ⁶		
	A. Personnel costs		B. Subcontracting costs	C. Purchase costs			D. Other cost categories	E. Indirect costs ³	Funding rate % ⁴		Maximum EU contribution ⁵		Requested EU contribution	
	A.1 Employees (or equivalent)	A.4 SME owners and natural person beneficiaries	B. Subcontracting	C.1 Travel and subsistence	C.2 Equipment	C.3 Other goods, works and services	D.2 Internally invoiced goods and services	E. Indirect costs						
	A.2 Natural persons under direct contract													
	A.3 Seconded persons													
	Actual costs	Unit costs (usual accounting practices)	Unit costs ⁷	Actual costs	Actual costs	Actual costs	Actual costs	Unit costs (usual accounting practices)	Flat-rate costs ⁸					
	a1	a2	a3	b	c1	c2	c3	d2	e = 0,25 * (a1 + a2 + a3 + c1 + c2 + c3)	f = a + b + c + d + e	U	g = f * U%	h	m
1 - CSIC	695 000.00	0.00	0.00	0.00	20 000.00	0.00	40 000.00	0.00	188 750.00	943 750.00	50	471 875.00	470 625.00	470 625.00
2 - BSC CNS	527 633.00	0.00	0.00	0.00	13 250.00	0.00	0.00	0.00	135 220.75	676 103.75	50	338 051.88	338 051.88	338 051.88
3 - INGV	492 533.00	0.00	0.00	0.00	11 000.00	0.00	0.00	0.00	125 883.25	629 416.25	50	314 708.13	314 708.00	314 708.00
4 - IMO	289 833.00	0.00	0.00	0.00	5 750.00	0.00	0.00	0.00	73 895.75	369 478.75	50	184 739.38	184 739.00	184 739.00
5 - USTUTT	488 267.00	0.00	0.00	0.00	8 500.00	0.00	0.00	0.00	124 191.75	620 958.75	50	310 479.38	310 479.00	310 479.00
6 - CINECA	421 600.00	0.00	0.00	0.00	20 417.00	0.00	0.00	0.00	110 504.25	552 521.25	50	276 260.63	276 260.63	276 260.63
7 - TUM	335 080.00	0.00	0.00	0.00	11 250.00	0.00	0.00	0.00	86 582.50	432 912.50	50	216 456.25	216 456.00	216 456.00
8 - LMU MUENCHEN	0.00	380 608.00	0.00	0.00	6 875.00	0.00	0.00	0.00	96 870.75	484 353.75	50	242 176.88	242 176.88	242 176.88
9 - UMA	304 833.00	0.00	0.00	0.00	7 250.00	0.00	0.00	0.00	78 020.75	390 103.75	50	195 051.88	195 051.88	195 051.88
10 - NGI	370 400.00	0.00	0.00	0.00	7 084.00	0.00	0.00	0.00	94 371.00	471 855.00	50	235 927.50	235 927.50	235 927.50
11 - CNRS	497 120.00	0.00	0.00	0.00	19 292.00	0.00	0.00	0.00	129 103.00	645 515.00	50	322 757.50	322 757.50	322 757.50
11.1 - IPGP	45 880.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11 470.00	57 350.00	50	28 675.00	28 675.00	28 675.00
12 - BULL	414 800.00	0.00	0.00	0.00	6 000.00	0.00	0.00	0.00	105 200.00	526 000.00	50	263 000.00	263 000.00	263 000.00
13 - CSC	0.00	237 267.00	0.00	0.00	4 250.00	0.00	0.00	0.00	60 379.25	301 896.25	50	150 948.13	150 948.00	150 948.00
14 - RBI	158 800.00	0.00	0.00	0.00	4 500.00	0.00	0.00	0.00	40 825.00	204 125.00	50	102 062.50	102 062.50	102 062.50
15 - UM	168 000.00	0.00	0.00	0.00	3 000.00	0.00	0.00	0.00	42 750.00	213 750.00	50	106 875.00	106 875.00	106 875.00
16 - SU	133 300.00	0.00	0.00	0.00	3 100.00	0.00	0.00	0.00	34 100.00	170 500.00	50	85 250.00	85 250.00	85 250.00
Σ consortium	5 343 079.00	617 875.00	0.00	0.00	151 518.00	0.00	40 000.00	0.00	1 538 118.00	7 690 590.00		3 845 295.04	3 844 043.77	3 844 043.77

BUDGET CATEGORIES

A. PERSONNEL COSTS

- ✓ A1 Employees
- ✓ A2 Natural persons under direct contract
- ~~✓ A3 Seconded persons~~
- ~~✓ A4 SME owners and natural persons beneficiaries~~

B. SUBCONTRACTING COSTS

C. PURCHASE COSTS

- ✓ C1 Travel and subsistence
- ~~✓ C2 Equipment~~
- ✓ C3 Other goods, works and services

D. OTHER COST CATEGORIES

- ~~✓ D2 Internally invoiced goods and services~~

E. INDIRECT COSTS



REPORTING PERIODS

Reporting					Payments	
Reporting periods			Type	Deadline	Type	Deadline (time to pay)
RP No	Month from	Month to				
					Initial prefinancing	30 days from entry into force/10 days before starting date – whichever is the latest
1	1	12	Periodic report	60 days after end of reporting period	Interim payment	90 days from receiving periodic report
2	13	30	Periodic report	60 days after end of reporting period	Interim payment	90 days from receiving periodic report
3	31	48	Periodic report	60 days after end of reporting period	Final payment	90 days from receiving periodic report

Reports are mandatory and are not explicitly included as deliverables



REPORTING

- The **beneficiaries** complete **on-line the financial statements** including explanations on the use of resources
- The **Coordinator** uploads the Part B of the periodic technical report (narrative section)
- An **internal procedure** to monitor the proper use of resources will be enforced (every 6 months) to ensure the detection of errors and deviations
- **All records** and supporting documents must be kept (GA Article 2)



Arnan FOLCH
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28006 MADRID
SPAIN

Subject: Horizon Europe (HORIZON)
Project: 101093038 — CHEESE-2P
Prefinancing payment (Data Sheet 4.2, Article 22.3.1)

Dear Madam/Sir,

I would like to inform you that we will soon make the **prefinancing payment** of EUR 2,037,343.20 for your grant.

The contribution to the Mutual Insurance Mechanism (EUR 192,202.19) will be kept back from the above amount and paid to the Mechanism, at the rate and in accordance with the modalities set out in the Data Sheet (see Point 4.2).

If you are coordinator of a consortium, please distribute the payment between the participants of your project without delay.

Please check your grant agreement for specific restrictions (e.g. wait until accession of minimum number of beneficiaries or no distribution to beneficiaries that have not yet acceded).

Please be aware that the prefinancing is a float which remains the property of the EU until the final payment.

Please ensure that the other participants in your project (if any) are informed of this letter.

For any questions, please contact us via your [Funding & Tenders Portal account](#) > My Project(s) > Actions > Manage Project > Process communications.

Yours faithfully,

Authorising Officer

cc: Other members of the consortium (if any)

Prefinancing payment	
Type	Amount
Prefinancing 1 (initial)	2 037 343.20

PREFINANCING PAYMENT

Financial identification will be required to all partners:

- Attention to signatures, date and stamps!
- Date: not older than four months from the start of the project (September 1st 2022)
- If a recent bank statement is provided the bank's representative signature is not needed
- The account holder must be the partner (not a person)



FINANCIAL IDENTIFICATION

PRIVACY STATEMENT https://ec.europa.eu/info/sites/info/files/about_the_european_commission/eu_budget/privacy_statement_en.pdf
By submitting this form, you acknowledge that you have been informed about the processing of your personal data by the European Commission for accounting and contractual purposes.

Please use CAPITAL LETTERS and LATIN CHARACTERS when filling in the form.

BANKING DETAILS ①	
ACCOUNT NAME ②	
IBAN/ACCOUNT NUMBER ③	
CURRENCY	
BIC/SWIFT CODE	BRANCH CODE ④
BANK NAME	
ADDRESS OF BANK BRANCH	
STREET & NUMBER	
TOWN/CITY	POSTCODE
COUNTRY	
ACCOUNT HOLDER'S DATA AS DECLARED TO THE BANK	
ACCOUNT HOLDER	
STREET & NUMBER	
TOWN/CITY	POSTCODE
COUNTRY	
REMARK	
BANK STAMP + SIGNATURE OF BANK REPRESENTATIVE ⑤	DATE (Obligatory)
	SIGNATURE OF ACCOUNT HOLDER (Obligatory)

① Enter the final bank data and not the data of the intermediary bank.

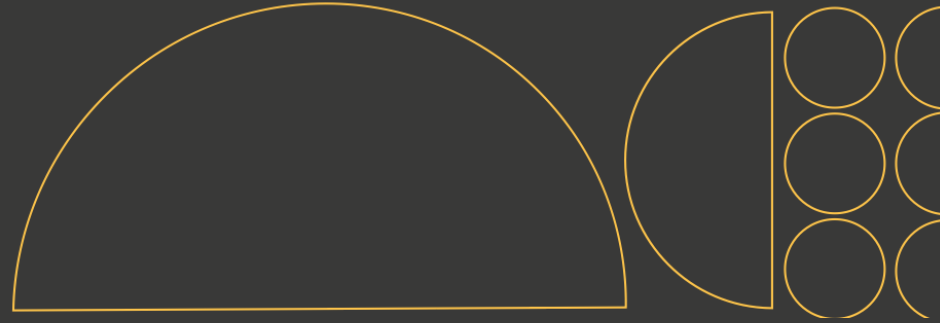
② This does not refer to the type of account. The account name is usually the one of the account holder. However, the account holder may have chosen to give a different name to its bank account.

③ Fill in the IBAN Code (International Bank Account Number) if it exists in the country where your bank is established

④ Only applicable for US (ABA code), for AU/NZ (BSB code) and for CA (Transit code). Does not apply for other countries.

⑤ It is preferable to attach a copy of RECENT bank statement. Please note that the bank statement has to confirm all the information listed above under 'ACCOUNT NAME', 'ACCOUNT NUMBER/IBAN' and 'BANK NAME'. With an attached statement, the stamp of the bank and the signature of the bank's representative are not required. The signature of the account-holder and the date are ALWAYS mandatory.

Thank you!



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